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| **Individual Learning and Development Needs for:** | |  |
| **Date created or last reviewed:** |  | |

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| --- | --- | --- | --- |
| **Learning and Development required:** | **Brief description of Learning and Development aims / objectives** | **Reason, priority and any other comments** | **Suggestions on how to achieve** |
| as part of the organisational development plan |  |  |  |
| to meet competency requirements for current job role |  |  |  |
| to meet competency requirements for future new or changing job role |  |  |  |
| for personal development, health or wellbeing |  |  |  |
| for longer term career development |  |  |  |