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| **Organisational Learning and Development Plan for:** |  |
| **Date created or last reviewed:** |  | **Person(s) responsible for monitoring progress:** |  |

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| **Learning and Development required:** | **Brief description of Learning and Development aims / objectives** | **Priority** | **How will it be achieved** | **Resource implications** | **Progress**  |
| for all staff or for the organisation as a whole |  |  |  |  |  |
| to address current issues / concerns |  |  |  |  |  |
| to build capacity or overcome challenges anticipated in business plan |  |  |  |  |  |
| to take on new projects, deliver new services or access new funding |  |  |  |  |  |