

accredited training



Developing yourself and others



Advice Skills Academy will be running Level 3 accredited training in developing yourself and others in September 2018.

Accredited by the Institute of Leadership and Management (ILM), the units covered will be:

- **Developing yourself and others**
- **Understanding training and coaching in the workplace**

This Level 3 accredited training is ideal for those who are in a training, team leader, or supervisor role, and are interested in gaining skills to support the training and development of others.

Delivered over 3 days, this course will help learners understand how job descriptions, and self-analysis of strengths and weaknesses can be used to aid development of yourself and others; and when training or coaching may be useful methods for development.

If you're interested in doing this accredited training please speak to your ASA Link staff member

To do the accredited training you must be:

- ◆ Signed up to the Advice Skills Academy project
- ◆ Willing to study and complete written assignments outside of the training sessions
- ◆ Must have sign-off from your CEO